

Brandy Court HOA Board of Directors Meeting Minutes

Date: December 12, 2017

Time: 7:00pm

Location: Manassas Park Fire Department

Board Members Present: Susannah Rosenberg, Pamela Thorpe, Lenette Myers, Duane Snodgrass

Homeowners Present: None

Management Present: Joyce Mullins

Meeting was called to order at 7:15pm.

Minutes: Susannah moved to approve the October 2017 minutes, Lenette seconded and the motion carried.

Financial Report: Management gave a brief overview of the financials.

Old Business:

The Common ground tree trimming has been completed.

New Business:

The 2017 Annual Meeting was postponed due to inclement weather. The Board rescheduled the meeting for January 13, 2018 and selected an alternate date of January 20, 2018 in case there is another weather delay. The meeting will be held at 10:00am at the Manassas Park Police Station.

Susannah signed the 2017/2018 Audit Engagement Letter.

The Board requested that the tow slips be printed front to back to save paper.

Meeting Adjournment: 8:07pm

Approved
2-13-2018