

## **Brandy Court HOA Board of Directors Meeting Minutes**

Date: March 13, 2018

Time: 7:00 pm

Location: Manassas Park Fire Department

Board Members Present: Susannah Rosenberg, Pamela Thorpe, Lenette Myers, Duane Snodgrass

Homeowners Present: Dolores Jurado Solis 8280 White Pine Dr., Roger Guyett 8318 Sunnyside Court

Management Present: Joyce Mullins

Meeting was called to order at: 7:11pm

**Open Forum:** Mrs. Solis from 8280 White Pine Drive had a question regarding the proper process to obtain approval for painting her home. The Board explained the modification procedures to ~~the~~ her. Management provided her with the Application for Exterior Modification form to complete and advised her to complete it and include a color swatch to present to the Board at the next meeting.

**Minutes:** Susannah moved to approve the February 2018 minutes, Pam seconded, and the motion carried.

**Financial Report:** Management gave a brief overview of the financials. Susannah motioned to write off previous owner balance as a bad debt, Duane seconded, and motion carried.

### **Old Business:**

The board reviewed two proposals for the erosion on White Pine Drive, Sandstone Way and Englewood Ct.

The board requested a third proposal from an expert company that deals with erosion exclusively. The board is requesting the repair be completed in a way that there will not be gravel on the top surface.

**New Business:** The board requested Management send an email blast to remind homeowners of the upcoming property inspections.

**Adjourn to Executive Session:** 8:35pm – to discuss one Architectural Application.

**Return to Open Session:** 8:43pm- The Board is requesting additional information before they can approve or deny the application. Management will reach out to the owner and the Board will vote via email.

The meeting adjourned at 8:53pm.

  
4/10/18