

MINUTES OF 2016 ANNUAL MEETING
Coverstone Square Phase I CONDOMINIUMS

The Annual Board of Directors meeting was held on 27 July 2016 at
The Burke Management office

Present were:

Board Members:

Barbara Parsons

Management:

Crystal Terrant
Kimberly Barrett

Burke Community Management Group
Burke Community Management Group

Others: Michael Youlen

Manassas Junction LLC.

Homeowners:

Sign in sheet on file

1. With a quorum of the Board present – The meeting was called to order at 7:05Pm
2. Introductions were completed.
3. Officer Youlen gave a brief overview of issues that have taken place in the community. All in all things are improving.
4. Management reviewed the year to date financials.
5. Open forum was held, there was a lot of discussion regarding the current condition of the landscaping and issues that have occurred with the landscaper. Management will address this issues with the contractor. There is an Omni-link bus stop outside of the community that has caused some issues with noise and trash, Management will see if it's possible to get the stop relocated.
6. Management gave an overview of the year and explained the need for the special assessment.
7. Parking was also discussed, George Parsons made a motion to amend the documents to say that each property has one assigned parking space. Olga Reyes seconded the motion and the motion carried.
8. Richard Schoener and William Boyd, were elected to the board by acclamation.
9. The meeting adjourned at 7:52 PM

Barbara Parsons

8-23-17