

**MINUTES OF April 2018 BOARD OF DIRECTORS MEETING**  
**CROSSWINDS CONDOMINIUMS**

The Board of Directors meeting was held on April 24, 2018 at  
Rolling Valley Elementary School, Springfield, VA

**Board Members Present:** Pat Milot, Lori Lee, Mark Nixon

**Management Present:** Joyce Mullins, Burke Community Management Group

**Guests:** none

With quorum of the Board present Pat called the meeting to order at 7:00 pm.

**Activities Committee:** A brief report was given by Lori. Change in officers to be finalized with email confirmation to management. The committee has made a budget for 2018 and will be emailed to management.

Pat moved to approve the February 2018 meeting minutes as written, Mark seconded, and the Motion passed.

No March 2018 meeting due to inclement weather.

**Old Business:**

Lori motioned to approve the railing installation, Mark seconded, and the motion passed. The Board requested to add protective shield on the bottom of the boards to prevent damage.

Mark motioned to approve the community wide Termite Treatment from Patriot, Pat seconded, and the motion passed.

The Board reviewed the project list and requested the following items be added: estimate time of completion, estimate of cost, and add homeowner phone calls.

The Board discussed the lighting at the mailbox on Jillspring Ct. if there was a warranty and the expectancy of the light pole.

**New Business:**

The Board reviewed the Water Management proposal and decided to table the item at this time.

**Community Power Washing:** The Board would like a bid from the previous company that done the work in 2016.

Mark motion to approve the Dryer Vent Cleaning proposal from Crystal Clean, Pat seconded, and the motion passed.

The Board reviewed the Asphalt Proposal and decided to table until the next meeting.

The Board discussed the replacing of the front entrance sign and would like a proposal from NVA Signs.

**Meeting Adjourned 9:15pm**