

Heritage Hunt Condominium I  
Board of Directors Meeting Minutes  
October 10, 2017  
Burke Community Management Group  
10494 Business Center Court  
Manassas, VA 20110

**Board Members Present:** Katie Magill, Bill Whyte, Tom Taggart  
**Management Present:** Kimberly Barrett

**Meeting called to order at 2:08 p.m. by Katie Magill.**

**Purpose of Meeting:** Management gave Board a monthly update on community statues, of all work in progress and upcoming work to be done. Eagle Contracting is in the progress of finishing the fronts of Building A; work is scheduled to be completed on Wednesday, October 11, 2017. Work is scheduled to begin on the back of Building B on Thursday, October 12, 2017. There have been two roof repairs on Building B. Guardian Fire came back out to Building B, to look at the compressor and found a leak on the compressor air regulator and repaired while on site.

Bill moved to approve the proposal from NVA Signs at the cost of \$816.00, to add four extra handicap parking spaces in the front of the buildings Katie seconded, all carried. Bill moved to approve the proposal from Prince William Plumbing in the amount of \$945.00, to replace the external regulator on the generator and add a testing port Katie seconded, and all carried.

**Adjournment:**

Meeting Adjourned at 3:49pm.

*Katie Magill*  
11-14-17