

**Tacketts Mill Homeowners Association  
Architectural Change Request**

Name \_\_\_\_\_ Address \_\_\_\_\_

Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_

Date \_\_\_\_\_

PLEASE REVIEW THE GOVERNING DOCUMENTS BEFORE SUBMITTING YOUR REQUEST.

YOUR REQUEST: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PLAT INCLUDED                       MAJOR MATERIALS SHOWN  
 TOP VIEW DIAGRAM INCLUDED       SIDE VIEW DIAGRAM INCLUDED

Owner(s) is(are) responsible for obtaining all required Prince William County Permits.

Architectural Change Request forms may be faxed to 703-330-5254, emailed to [office@burkecmg.com](mailto:office@burkecmg.com), or mailed to Tacketts Mill HOA, c/o BCM 10494 Business Center Ct. Manassas, VA 20110

Signature of Owner (s) \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_

-----Please do not write below this line-----

ARB-SUPPLEMENTAL APPLICATION INCLUDED  
 **REQUEST APPROVED BY TM ARB INITIALS** \_\_\_\_\_ **DATE** \_\_\_\_\_

Interim approval for the above change(s) is granted by the Architectural Review Board. Final approval is subject to written notification from the homeowner, indicating completion of the project and an inspection by the ARB to ensure the project was completed in accordance with the approved request and associations governing documents. Immediately upon completion of your project, written notification should be mailed to BCM at the address listed above. Architectural violations and/or unapproved changes are subject to liens and/or other corrective actions as described in the associations governing documents.

FINAL APPROVAL NOTED BY \_\_\_\_\_ DATE \_\_\_\_\_

**YOUR REQUEST HAS BEEN DENIED FOR THE FOLLOWING REASON(S):** \_\_\_\_\_  
\_\_\_\_\_

INCOMPLETE REQUEST, PLEASE RESUBMIT WITH THE FOLLOWING INFORMATION: \_\_\_\_\_  
\_\_\_\_\_

VIOLATION OF APPROVED ACC RULE: \_\_\_\_\_

VIOLATION OF BY-LAW OR REGULATION (REFERENCE): \_\_\_\_\_

OTHER \_\_\_\_\_  
\_\_\_\_\_